

MEMORANDUM FOR RECORD

SUBJECT: Tasks from AMC Executive Steering Committee Meeting, 18-20 Nov 98

These are the approved tasks from 18-20 November ESC Meeting. Updates from AMCCC and ARL have been incorporated. Descriptions of recommended products have been added and suspense dates assigned. Formal tasks have been sent through SGS channels. Status reports are due to AMCTQ by 12 January 1999 if not completed by that date. Ms. Bobbie Monaco will compile status reports for the AMC Command Group.. Copies of completed action should be provided via e-mail [bmonaco@hqamc.army.mil] or datafax [(703) 617-7913].

1. HQAMC to work with the MSCs on changes in logistics support which are due to planned changes in Army force structure. Provide plan of action to Chief of Staff by 17 Dec 1998. ACTION: DCSLOG
2. A General Officer should see every OER that leaves their command. Continuing Commander, AMC guidance. No Suspense. ACTION: Commanders
3. Commanders should exchange Command videos and insure that a copy is provided to HQAMC PAO. Provide videos by 17 Dec 1998. Send a summary of the completed action to AMCTQ. ACTION: AMCTQ + Commanders.
4. Schedule ARO to brief the ESC on their mission and functions in January. Provide draft agenda to Chief of Staff by 4 Jan 1999. ACTION: AMCTQ.
5. Brief CG on armor and protection plans and technology during next quarterly visit. Confirm date of next CG visit and confirm agenda item to AMC SGS by 17 Dec 1998. ACTION: TARDEC/TACOM + ARL
6. Insure that we have the right people to support the Spring War Games in April. Obtain list of participants and send note to CG by 12 Jan 1999. ACTION: DCSLOG
7. CG wants to insure that long range planning includes major activities of other MACOMs which require AMC support. Bring TRADOC and other MACOM calendars when CG next discusses long range calendar. Send date of next long range planning session to SGS by 10 Dec 1999. ACTION: AMCCS
8. Invite DDR&E, Hon Hans Mark, to visit AMC. Coordinate Command Group calendars and provide scheduled date of visit to SGS by 17 Jan 1999. ACTION: AMCDCG-T

9. Insure AMC/TRADOC Linkages for modeling and simulation for Strike Force development. Provide plan of action to Chief of Staff by 17 Dec 1998. ACTION: STRICOM/DCS RDA
10. Organize a group to look into the various depot maintenance studies that are on-going and identify/integrate the impacts. Provide plan of action to Chief of Staff by 17 Dec 1998. ACTION: DCSLOG
11. Place an IOC representative on the SSF/NMM Integration Planning Office task force. Provide confirmation to AMC SGS by 17 Dec 1998. ACTION: DCSLOG + IOC
12. Meet with CG to discuss results of AMSAA/MEA analysis of economic order quantity within AMC. Provide scheduled date of visit to SGS by 17 Dec 1998. ACTION: DCSLOG/AMSAA
13. Provide CG with breakout of logistics spaces associated with Virtual Integrated Materiel Management Center. Complete by 12 Jan 1999. ACTION: AMCOM, Mr. Flinn + AMC DCSLOG
14. Take a look at the results and applicability of the DLA Industrial Prime Vendor initiative. Provide status of AMC/DLA effort. Provide response to AMC DCSLOG by 12 Jan 1999. ACTION: TACOM, AMCOM, CECOM, SBCCOM & IOC/DCSLOG (staff coordination)
15. DCSPER will brief Director DLA on AMC Workforce 2010. Provide scheduled date to SGS by 17 Dec 1998. ACTION: DCSPER
16. Use the "What are you doing for the soldiers of 2020 poster in presentations for local community organizations. Continuing Commander, AMC guidance. No Suspense. ACTION: Commanders
17. Work simulation issues as potential topics for next AMC/TRADOC conference. Provide report of action taken to Chief of Staff by 12 Jan 1999. ACTION: DCS RDA
18. Insure that AMC/DLA linkage is in place for cooperation on OCONUS service. Provide report to Chief of Staff by 12 Jan 99. ACTION: DCSLOG
19. Provide FAST information/roster to Commander STRICOM. Suspense: 17 Dec 1998. ACTION: DCS RDA
20. As AMC gains the assets from single stock fund, we need to perform analysis on stockage due-in in sufficient time frame so that we do not find ourselves excess with

stocks due-in. Provide report on action planned by 12 Jan 1999. ACTION: DCS LOG

21. Review the high cost of transactions in AMC compared to industry. Provide report to Chief of Staff by 9 Feb 1999. ACTION: AMSAA
22. Review OSD guidance to stand up virtual/single IMMC. Determine if AMC is in compliance with our current effort. Provide analysis to Chief of Staff by 17 Dec 1998. ACTION: DCSLOG
23. Review QDR cuts associated with virtual/single IMMC and determine if we are on track. Provide report to CG by 17 Dec 1998. ACTION: AMCSO/AMCRM
24. Insure that the Command Performance Review System can be used for site commanders VTC for out-of-tolerance metrics as well as for HQ staff briefings. Suspense is 12 Jan 1999. ACTION: AMCTQ
25. Meet with CG to discuss ways to reduce the time it takes to obtain end-of-month/quarter financial data for command metrics. Provide scheduled date of visit to SGS by 17 Dec 1998. ACTION: DCSR
26. Commander AMC Guidance – Keep your congressional delegations and local officials informed about what AMC does. Provide information to congressional staff personnel as appropriate. Speak with one voice. Continuing Commander, AMC guidance. No Suspense. ACTION: Commanders
27. Prepare a list of key congressional staff and their areas of interest. Provide information to commanders. Suspense is 17 Dec 1998. ACTION: AMCLL
28. Schedule PM for Physical Security to give a technology capability briefing at commanders' call/ESC VTC. Suspense is 12 Jan 1999. ACTION: AMCTQ + AMCCG-SG
29. Perform assessment of security arrangements for installations and provide HQAMC, DCS RM with list of unfunded requirement for security measures required to meet threat. Provide plan of action to AMC Provost Marshall, AMCPE by 12 Jan 1999. ACTION: Commanders – staff coordination: AMCPE
30. See if we can get funds from HQDA to support force protection requirements and funding should we have to move to a higher THREATCON. Provide report to CG by 12 Jan 1999. ACTION: DCSLOG
31. Bring together organizations to share methods and technology to “telemaintenance” type capabilities. Report to CG. Suspense is 9 Feb 1999. ACTION: CECOM (lead), TACOM, PM TMDE, PM AIT, ARL and others as appropriate

32. Check congressional language for time frames for A-76 studies. Report to commanders. Suspense is 17 Dec 1998. ACTION: AMCCS
33. Commanders need to continue to document Year 2000 computer costs. Chief of Staff guidance. No Suspense. ACTION: Commanders
34. Define standards of ratings on Year 2000 (charts 4 & 5). Show these charts during next Commanders Call. Suspense is 3 Dec 1998. ACTION: AMCIO
35. Provide information to the Commanders and AMCEN regarding requirements for notification of Congress in connection with Army family housing privatization projects. Suspense is 17 Dec 1998. ACTION: Command Counsel

/signed/
STEPHEN V. BALINT
Executive Secretary